

# STATE OF MONTANA

Prepare, sign & submit with the proper fee  
This is the minimum information required

STATEMENT of RESIGNATION  
of REGISTERED AGENT



**MAIL:** LINDA McCULLOCH  
Secretary of State  
P.O. Box 202801  
Helena, MT 59620-2801

**PHONE:** (406) 444-3665  
**FAX:** (406) 444-3976  
**WEB SITE:** [sos.mt.gov](http://sos.mt.gov)

(This space for use by the Secretary of State only)

**No Filing Fee Required**

- 24 Hour Priority Handling check box & **Add \$ 20.00**
- 1 Hour Expedite Handling check box & **Add \$100.00**

For the purpose of resigning as registered agent with the Montana Secretary of State's Office, the undersigned submits the following statements of fact to the Secretary of State in accordance with [35-7-111, MCA](#):

**1. The exact name of the entity:**

\_\_\_\_\_

**Resignation of Appointed Registered Agent Information**

- 2. The name of current registered agent:** \_\_\_\_\_
- 3. The person representing the entity where agent will send notification of their resignation:**

**Person's Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

- 4. The registered agent resigns from serving as agent for service of process for the above listed entity.**
- 5. A statement of resignation takes effect on the earlier of the 31<sup>st</sup> day after the day on which it is filed or the appointment of a new registered agent for the represented entity.**
- 6. When a statement of resignation takes effect, the registered agent ceases to have responsibility for any matter tendered to it as agent for the represented entity.**
- 7. By my signature, I, resign as registered agent for the above named entity and do state that the statements contained therein are true, under penalty of false swearing.**

\_\_\_\_\_  
Signature of Registered Agent

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
Printed Name and Title of above Authorized Person

Daytime Contact: Phone \_\_\_\_\_ Email \_\_\_\_\_

## GENERAL INSTRUCTIONS

Please type or print clearly when filling out this form.

## ALL INFORMATION PUBLIC

All information provided, including names and addresses of the principals of the entity, will be made available on the Secretary of State's web site or upon request.

## LEGAL AND ACCOUNTING IMPLICATIONS

There are important legal and accounting implications with respect to this entity's actions. Suitable legal and accounting advice should be secured before submission. The Secretary of State's office suggests that such advice be sought prior to filling out forms to be sure that you understand the terms and procedures.

## FORM PROCESSING TIME

Please be advised that the Business Services Division of the Montana Secretary of State will process your business documents within 10 working days of receipt.

- During this period if it is determined that your document does not meet statutory requirements, a letter outlining the deficiencies will be returned to the original submitter.
- If the document is complete and correct, the document will be filed and a letter certifying the filing of the document will be returned to the original submitter.
- If you wish a "FILED STAMPED" copy of the document to be returned with the certification letter (at no additional fee), it will be necessary for you to submit the original and a copy of the document.

## Express Handling

- You may request 24 hour priority handling of your document by simply marking the "24 hour priority handling" box and include an **additional** \$20.00 with your handling fee.
- You may request 1 hour expedite handling of your document by marking the "1 hour priority handling" box and include an **additional** \$100.00 with your filing fee.
- **Please note:** If your documents are returned for deficiencies and upon resubmittal you request either of the Express Services **you must also remit** a new priority (\$20.00) or expedite (\$100.00) handling fee.

## SUBMISSION

Make checks payable to the Secretary of State. Upon completion, mail with ORIGINAL SIGNATURE to:

Secretary of State  
PO Box 202801  
Helena, MT 59620-2801

## CONTACT US

If you have any questions regarding this form, please contact the Secretary of State, Business Services Division at (406) 444-3665.

**DO NOT STAPLE PAYMENT TO FILING FORM**