

STATE OF MONTANA

Prepare, sign and submit with the proper filing fee  
This is the minimum information required.

ARTICLES of INCORPORATION for  
DOMESTIC PROFIT CORPORATION



(This space for use by the Secretary of State only)

MAIL: LINDA McCULLOCH  
Secretary of State  
P.O. Box 202801  
Helena, MT 59620-2801  
PHONE: (406) 444-3665  
FAX: (406) 444-3976  
WEB SITE: [sos.mt.gov](http://sos.mt.gov)

**Required Filing Fee: \$70.00**

- 24 Hour Priority Handling check box & Add \$20.00
- 1 Hour Expedite Handling check box & Add \$100.00

Executed by the undersigned person for the purpose of forming a Montana corporation ([35-1-216, MCA](#)).  
**If the document is hand written, please print legibly or the application may be denied.**

1. **Select 1 corporate type and complete as requested.** Please note: The business name must contain the word "corporation", "incorporated", "company", or "limited" or an abbreviation ([35-1-308, MCA](#)). If a professional corporation the business name must contain the words "professional corporation" or an abbreviation ([35-4-206, MCA](#)).

- General For Profit Corporation and the corporate name is: \_\_\_\_\_
- Professional Corporation and the corporate name is: \_\_\_\_\_
- Close Corporation which will operate  with directors or  without directors and its corporate name is: \_\_\_\_\_
- Professional Close Corporation which will operate  with directors or  without directors and its business name is: \_\_\_\_\_

2. The name and address of its registered office/agent in Montana:  
**Appointment of the Registered Agent is confirmation of the agent's consent.**

Registered Agent: \_\_\_\_\_  
Street Address (**required**): \_\_\_\_\_  
Mailing Address (if different from street address): \_\_\_\_\_  
City: \_\_\_\_\_ State: MT Zip Code: \_\_\_\_\_  
Signature of Agent: \_\_\_\_\_

3. The number of shares of Capital Stock which the Corporation has the authority to issue is (can not be left blank or "zero"): \_\_\_\_\_ Such Capital Stock shall have no par value.

4. The name and business mailing address of the incorporator is as follows:

Name: \_\_\_\_\_  
Business Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

5. **I, HEREBY SWEAR AND AFFIRM**, under penalty of law, that the facts contained in this document are true.

\_\_\_\_\_  
Signature of Incorporator Date

Daytime Contact: Phone \_\_\_\_\_ Email \_\_\_\_\_

## HELP SHEET: Articles of Incorporation for Domestic Profit Corporation

### ITEM 1

- A corporate name must include some reference to its incorporated status by using any of the following: "corporation", "incorporated", "company", "limited", or any abbreviations thereof. ([35-1-308, MCA](#))
- If a professional corporation the business name must contain the words "professional corporation" or an abbreviation ([35-4-206, MCA](#)).

### ITEM 2

- Pursuant to [35-7-104, MCA](#) the registered agent must provide a street address **in Montana**. If the registered agent has a mailing address that is different from the street address, they should also provide the mailing address which must also be **in Montana**.

### ITEM 5

- List the name and business mailing address of each incorporator. Attach a separate list if necessary.

The filing of the articles of incorporation by the Secretary of State is "conclusive proof that the incorporators have satisfied all conditions precedent to incorporation." ([35-1-220, MCA](#))

Unless a delayed effective date is specified, the existence date for the corporation will be the date the Articles of Incorporation were filed with the Secretary of State. ([35-1-219, MCA](#))

Annual reports must be filed with the Secretary of State prior to April 15 each year beginning the year following the incorporation and each year thereafter. Each year the Secretary of State will mail a notice that the Annual Report is due to the corporation's registered agent ([35-1-1104, MCA](#)).

## GENERAL INSTRUCTIONS

Please type or print clearly when filling out this form.

## ALL INFORMATION PUBLIC

All information provided, including names and addresses of the principals of the entity, will be made available on the Secretary of State's web site or upon request.

## LEGAL AND ACCOUNTING IMPLICATIONS

There are important legal and accounting implications with respect to this entity's actions. Suitable legal and accounting advice should be secured before submission. The Secretary of State's office suggests that such advice be sought prior to filling out forms to be sure that you understand the terms and procedures.

## FORM PROCESSING TIME

Please be advised that the Business Services Division of the Montana Secretary of State will process your business documents within 10 working days of receipt.

- During this period if it is determined that your document does not meet statutory requirements, a letter outlining the deficiencies will be returned to the original submitter.
- If the document is complete and correct, the document will be filed and a letter certifying the filing of the document will be returned to the original submitter.
- If you wish a "FILED STAMPED" copy of the document to be returned with the certification letter (at no additional fee), it will be necessary for you to submit the original and a copy of the document.

## Express Handling

- You may request 24 hour priority handling of your document by simply marking the "24 hour priority handling" box and include an **additional** \$20.00 with your handling fee.
- You may request 1 hour expedite handling of your document by marking the "1 hour priority handling" box and include an **additional** \$100.00 with your filing fee.
- **Please note:** If your documents are returned for deficiencies and upon resubmittal you request either of the Express Services **you must also remit** a new priority (\$20.00) or expedite (\$100.00) handling fee.

## SUBMISSION

Make checks payable to the Secretary of State. Upon completion, mail with ORIGINAL SIGNATURE to:

Secretary of State  
PO Box 202801  
Helena, MT 59620-2801

## CONTACT US

If you have any questions regarding this form, please contact the Secretary of State, Business Services Division at (406) 444-3665.

**DO NOT STAPLE PAYMENT TO FILING FORM**