



Presented by Montana Secretary of State Linda McCulloch at the Red Lion Colonial Hotel in Helena, Montana

Friday, April 4, 2014

11:30 – 1 p.m.	Registration – Meadowlark Room						
1 – 1:15 p.m.	Welcome & Orientation Linda McCulloch, Montana Secretary of State Capitol/State Room						
Room	Judicial	Executive	Legislative	Gallery	Lewis	Clark	Governor
Session 1 1:15 – 3:15 p.m.	Notary Law & Ethics for Legal Professionals (Part 1)	Notary 101 – The Basics (Part 1)	Notary 201 - Advanced Class		Proving Authority & Capacity	Who's Signing Here?	Income Opportunities for Notaries
3:15 – 3:30 p.m.	Networking & Refreshment Break						
Session 2 3:30 – 5 p.m.	Notary Law & Ethics for Legal Professionals (Part 2)	Notary 101 – The Basics (Part 2)		Changes in Banking & Lending Regulations	Capitol Tour (Meet in Lobby)	Journaling the Right Way	Notarizing for Medical Professionals
6 – 8 p.m.	"Capitol Experience" Casual Dinner Lewis & Clark Brewery 1517 Dodge Ave.						

Saturday, April 5, 2014

7:30 – 8:15 a.m.	Breakfast – Capitol/State Room						
8:15 – 8:30 a.m.	Featured Guest Elaine Marshall, North Carolina Secretary of State Capitol/State Room						
Room	Judicial	Executive	Legislative	Gallery	Lewis	Clark	Governor
Session 3 8:45 – 10:15 a.m.	Notary Law & Ethics for Professionals (Part 1)	Notarizing Motor Vehicle Titles	Notary 201 - Advanced Class	Notary Jeopardy!	Preventing Financial Exploitation of the Elderly	Who's Signing Here?	Introduction for Notary Signing Agents
10:15 – 10:30 a.m.	Networking & Refreshment Break						
Session 4 10:30 - Noon	Notary Law & Ethics for Professionals (Part 2)	Notarizing Motor Vehicle Titles	Notarizing for Medical Professionals	See How It's Done – Situational Vignettes	It's All Greek To Me – Notarizing Foreign Language Documents	Journaling the Right Way	Branding & Marketing Your Notary Business
Noon – 1:15 p.m.	Lunch – Capitol/State Room						
1:15 – 1:30 p.m.	Keynote Address Linda McCulloch, Montana Secretary of State Capitol/State Room						
Session 5 1:30 – 3 p.m.			Preventing Financial Exploitation of the Elderly	See How It's Done – Situational Vignettes	Apostilles – Certifying Documents for Foreign Countries	Proving Authority & Capacity	Creating a Compliant Notary Policy for Your Business
3:00 – 3:30 p.m.	Ice Cream Social, Sponsored by AARP						
3:30 – 4:00 p.m.	Interactive Group Panel with Presenters Capitol/State Room						