



STATE OF MONTANA

Prepare, sign, and submit with an original signature and filing fee.
This is the minimum information required.

(This space for Secretary of State use only)

APPLICATION for RENEWAL of ASSUMED BUSINESS NAME
[30-13-207, MCA](#)

MAIL: Secretary of State
P.O. Box 202801
Helena, MT 59620-2801
PHONE: (406) 444-3665
FAX: (406) 444-3976
WEB SITE: sos.mt.gov

Required Filing fee: \$20.00
 24 Hour Priority Handling check box and **Add \$20.00**
 1 Hour Expedite Handling check box and **Add \$100.00**

Folder ID Number: _____
The folder number begins with an "A" and may be referenced at <https://www.mtsosfilings.gov>.

Make checks payable to Secretary of State.
If the document is hand written, please print legibly or the application may be denied.

1. The complete Assumed Business Name:

NOTE: Must be identical to the assumed business name as currently registered with the Montana Secretary of State's office.

2. The description of the business transacted under the Assumed Business Name:

NOTE: Must be identical to the description or purpose on file with the Montana Secretary of State's office.

3. The name and business mailing address of the applicant:

Name: _____
Check only one: Corporation Limited Liability Company Limited Liability Partnership Limited Partnership
 Association (**attach the names and business mailing addresses of all the members**)
 A Partnership (**attach the names and business mailing addresses of all the partners**)
 Individual
(If the names do not correspond to the names currently registered, you will also need to file an [Application for Amendment to Registration of Assumed Business Name](#).)

Business Mailing Address: _____

City: _____ State: _____ Zip Code: _____

4. **I, HEREBY SWEAR AND/OR AFFIRM**, under penalty of law, including criminal prosecution, that the facts contained in this document are true.

Signature of Applicant (**all Partnerships and LLPs must have at least two signatures**) Date

Printed Name Title

5. Daytime Contact: Phone _____ Email _____

HELP SHEET: Application for Renewal of Assumed Business Name

Filing Fee. A check or money order must accompany the application.

Assumed Business Name Renewal.

- **Business Name.** The Assumed Business Name to be renewed must match exactly the name currently registered.
- **Mailing address.** An Assumed Business Name registration must be renewed every five years in accordance with [30-13-206, MCA](#). Notify the Secretary of State's Office of any changes to the business mailing address because the address on record is used to notify the applicant of renewal dates.
- **Date of Renewal.** An assumed business name may be renewed up to 90 days prior to the date of expiration.
- **Applicant.** The name of the applicant must match exactly with the current registration or an Assumed Business Name Amendment must also be filed. There is an additional \$20.00 fee to file the amendment.

Trademarks and Assumed Business Names. The successful filing of an Assumed Business Name application does not necessarily guarantee availability of a trademark. Please read [30-13-311, MCA](#), and seek the advice of a professional to determine the appropriate application.

Signature of Applicant. Only one signature is required unless the Assumed Business Name is a "partnership." If the Assumed Business Name is a "partnership" at least two partners' signatures are required.